Ohio Valley Energy
Oil and Gas Exploration

Office Use Only: Owner Number: _____ *Well Number*_____
Date Change was Made _____ *Completed by* _____

TRANSFER OF INTEREST/OWNERSHIP CHANGES

NAME ON ACCOUNT: _____ DATE _____

SOCIAL SECURITY NO./TIN – Complete W-9 Form Pg 1 (attached) OWNER # (if known) _____

EMAIL _____ PHONE _____

FOR A FULL OR PARTIAL CONVEYANCE OF A MINERAL, ROYALTY, OVERRIDING ROYALTY OR WORKING INTEREST, PLEASE FURNISH THE FOLLOWING:

- **If the County Auditor's website has already been updated for the change, this form (along with the W-9) will suffice unless minerals were retained after the sale of the royalty property.**
- **If the County Auditor's website has not been updated for the change, a copy of the Deed recorded in the county and state where the property is located.**
- **W-9 Form – complete and return page 1 along with other required documents.**
- **If you are unwilling to provide your social security number, your account will be left on hold. Any balances on hold for more than a year may be remitted to the State of Ohio as unclaimed funds.**

***REASON FOR CHANGE**

☐ Sold property but retained Minerals (Please provide copy of the deed)

☐ Purchased Property

☐ Death

OTHER _____

PLEASE NOTE:

ROYALTIES FOLLOW THE OWNERSHIP OF THE PROPERTY. CHANGES WILL NOT BE MADE IF THEY DO NOT MATCH THE AUDITOR'S WEBSITE OF THE COUNTY THE PROPERTY IS LOCATED UNLESS THE MINERALS WERE RETAINED.

ALL OWNERS ON ACCOUNT MUST SIGN BELOW BEFORE CHANGES WILL BE MADE

SIGNATURE _____ DATE _____

SIGNATURE _____ DATE _____

By submitting this form, I/we verify that I/we are the above-named person(s) and I/we authorize Ohio Valley Energy to make this requested change.

Please Complete the Entire Form and Return to:

Ohio Valley Energy, Attn: Royalty Relations, 134 Westchester Dr., Ste 1, Youngstown, OH 44515

OR FAX – 330-799-2115 **OR EMAIL** – **info@ohiovalleyroyalty.com**